



24<sup>th</sup> March 2021

Dear Parent/Carer

### **Parent Governor Vacancy – Ashmole Primary School**

There is currently a vacancy for a Parent Governor and so the Governors are seeking nominations to fill this position.

Parents and carers of registered pupils at the school are eligible to stand for parent governorship. Parent Governors are elected by parents/carers at the school for a four-year term of office. We would particularly welcome nominations from parents/carers who have skills in mental wellbeing, the arts, or construction, but this of course does not preclude any parent/carers from applying.

Governors are expected to attend one Full Governing Committee meeting each term and in addition, there are a number of Committees that you can join such as Curriculum and Standards and Finance and General Purpose, all of which also meet once a term. A person is disqualified from being a Parent Governor if they are an elected member of the Local Authority or paid to work at the school for more than 500 hours (i.e. for more than one-third of the hours of a full-time equivalent) in any consecutive twelve-month period at the time of the election or appointment.

Some people are disqualified from holding office as a Governor; a list is available in 'The constitution of Governing bodies of maintained schools' Annex A, Section C. This is accessible via the internet, <https://www.gov.uk/government/publications/constitution-of-governing-bodies-of-maintained-schools> or from the school. All governors at Ashmole Primary are DBS checked.

A nomination form is attached and must be returned to the Clerk to the Governors by **2:00pm on Monday 12<sup>th</sup> April 2021**. If there are more than two nominations, then I will arrange an election. In case we need an election, you need to attach a short election address that we be circulated, with the ballot papers, to parents and carers of all the registered pupils of the school.

Yours faithfully

Mrs Monica Andrews  
Clerk to the Governors

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