



26th February 2021

Dear Parents and Carers,

RE: Full opening arrangements from 8th March

As you are aware, the Prime Minister has announced that all school-age pupils will return to full-time on-site provision from 8th March 2021. We would like to take this opportunity to outline our arrangements for full opening prior to this date. All pupils will be expected to attend on-site provision from 8th March, with the exception of any pupils following public health advice, e.g. if they are required to self-isolate or shield. Everyone – the children, staff and parents have been amazing with all the online learning that has taken place over the last few weeks but there is no substitute for coming to school. We look forward to welcoming everyone back again on Monday 8th March 2021.

Once again, I kindly ask that all our parents and carers please follow social distancing in the playground as much as possible and to wear face coverings at all times. I kindly ask that drop offs are only with one parent and are carried out very swiftly. Once you see the member of staff for your child, please head towards the school exit. The children will line up by their designated class cone or for Years 1 and Years 2 go straight into class. Year 3 will line up in the MUGA (basketball court) by their designated cones in the mornings. Parents should always stand further back, away from the class line. The MUGA (basketball court) is also a good place to stay if for any reason you are waiting for anything. Please keep to the exact times for drop offs and collection of your child.

Reception doors open at 8.45am for registration – finish at 3.10pm. Entry and exit - by the Reception area.

Year 1 and Year 2 doors open at 8.50am for registration – finish at 3.15pm. Entry and exit - by the Year 1 and Year 2 classrooms and children can line up by the designated cones in the mornings.

Year 3 and Year 4 doors open at 8.55am for registration – finish at 3.30pm. Year 3 will meet on the MUGA (basketball court) at 8.55am at the cones designated for the classes. The Year 3 exit will remain by the Library doors. Parents should stand back and wait by the fence on the side of the relevant Year 3 class.

Year 4 entry and exit is at the far end of the playground by the Catering Bay – the waiting area is coned off.

Summit Way, Southgate, London, N14 7NP • Tel: 020 8361 1881 • Fax: 020 3434 0334
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Parents should always stand back away from the class doors and the class line for all relevant classes.

Attendance from 8th March is mandatory for all pupils. If your child is following public health advice, e.g. they are shielding or have coronavirus, you will not be penalised for any non-attendance. Pupils not attending for these reasons will continue to receive some form of remote education, where appropriate.

If your child is required to attend the school site but you are anxious or concerned, please get in touch with us on 0208 361 1881 and we can discuss your worries in more detail and provide any reassurance you need.

We want to reassure you that the school has implemented a number of protective measures to keep your child safe upon their return to the school site. We have updated our risk assessment to reflect any changes in circumstances pertaining to the full return of pupils, and will communicate any future changes to you as and when we make them. Our risk assessments are always available on the school website and via email from the school office.

In order to assist us in minimising risk of infection, please ensure your child is only bringing essential items to the school site each day, including:

- Lunch boxes; Hats and coats; Books; Stationery and School bags.

We will be operating staggered start and finish times to minimise any unnecessary contact between parents and pupil groups. We will implement the following structure each day:

<i>Year group</i>	<i>Start time</i>	<i>Finish time</i>
<i>Reception</i>	<i><u>8:45</u></i>	<i><u>15:10</u></i>
<i>Year 1</i>	<i><u>8:50</u></i>	<i><u>15:15</u></i>
<i>Year 2</i>	<i><u>8:50</u></i>	<i><u>15:15</u></i>
<i>Year 3</i>	<i><u>8:55</u></i>	<i><u>15:30</u></i>
<i>Year 4</i>	<i><u>8:55</u></i>	<i><u>15:30</u></i>

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Where possible, during this time, please avoid public transport as a means of travelling to and from the school site.

All parents must follow the one way system round the whole school on exiting the site. Please come onto the site exactly at the prescribed times to avoid overcrowding and leave swiftly via the one way system to help avoid any overcrowding. Remember to keep social distancing and to wear face coverings. It is also important that children do not play on the climbing frames before or after school. This also applies to learning resources that class teachers may set up for the children in the outside areas. Please remember to walk around the one way system set up by our Caretaker, Mr Constantinou.

Lunchtimes will take place from 12.10pm-1.10pm each day and for the three weeks up until Easter, the children will be eating a hot meal within their classrooms. We aim to use the hall again after the Easter holidays for lunches. On Monday 8th March we will be reintroducing Breakfast and After School Club along with some year group clubs led by Foundation Sports. Mrs Mittins and Mr Boxer (Foundation Sports) will contact parents and carers accordingly. The clubs will be year group based and the children will be in their year groups for the duration of the clubs. During school time, our classes will remain in their class groups as much as possible throughout the day, although we will monitor them in year groups.

If anyone has a suspected cold, virus or temperature they should not attend school at all and be off until they are healthy to return. This applies to all children and any adult.

We are very excited to have everyone back again in March but as always we all need to keep each other safe and care for one another. Our staff are conducting lateral flow tests twice a week to help keep us all as safe as possible. All our staff will continue to wear face coverings as will all adult visitors in the school building - especially in situations where social distancing between adults is not possible. The teachers and support staff look forward to seeing all their class pupils again and classes will be taught as normal as possible once again.

Thank you for your continued support during this tough time. We appreciate your efforts, and we look forward to welcoming back all of our pupils.

If you have any queries, or would like to speak to someone, please get in touch with the school office on 0208 361 1881.

Yours sincerely

Mr Tofallis
Head Teacher

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