



Head Teacher: Mr Chris Tofallis

24th June 2020

Dear Parents and Carers,

Reopening School for Year 2 and Year 3 on 1st July - Confirmed

Following this morning's Trust meeting I am pleased to confirm that we will be welcoming Year 2 and Year 3 pupils from 1st July 2020 until our last day of the school year on 17th July 2020.

The times will be staggered to aid with social distancing in the playground during the busy periods.

Year 2 pupils: 9.15am Register and 1.30pm pick up. Held in the Year 4 classrooms on the first floor, IT Area and Staff Room.

Miss Stavri (Carina group) - based in Class 4A. Drop off and pick up will be from the Library doors (the normal Y3 entrance and exit).

Miss Elia (Carina group) - based in the IT Area. Drop off and pick up will be from the Library doors (the normal Y3 entrance and exit).

Mrs Toal (Lyra group) - based in Class 4B. Drop off and pick up will be from the Cooking Bay entrance/ exit at the back of the school and parents will be asked to wait on the playground at the far end.

Mrs Keshini (Lyra group) - based in the Staff Room. Drop off and pick up will be from the Cooking Bay entrance/ exit at the back of the school and parents will be asked to wait on the playground at the far end).

Year 3 pupils: 9.30am Register and 1.45pm pick up. Held in the Year 3 classrooms and Year 5 classrooms on the first floor.

Mrs Charalambous (Astra group) – based in Y3 Astra class. Drop off and pick up will be from the Cooking Bay entrance/ exit at the back of the school and parents will be asked to wait on the playground at the far end.

Mrs Morreale (Astra group) – based in Class 5B. Drop off and pick up will be from the Cooking Bay entrance/ exit at the back of the school and parents will be asked to wait on the playground at the far end.

Mr Osman (Lynx group) – based in Y3 Lynx class. Drop off and pick up will be from the Library doors (the normal Y3 entrance and exit). This group will be led by **Mrs Pavlakos** for the remaining weeks as Mr Osman will be absent as he recovers from a minor operation. We all wish him a speedy recovery and hope to see him back in the new school year.

Mrs Majeবাদia (Lynx group) – based in Class 5A. Drop off and pick up will be from the Library doors (the normal Y3 entrance and exit).

All parents and carers will receive the group lists with the children's names in a separate email.

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E-mail: office@ashmoleprimary.org • Website: www.ashmoleprimary.org

All areas will be clearly signed and the Caretaker and staff will be present in the mornings and afternoons to help guide parents. All parents must follow the one way system round the whole school on exiting the site. Thank you.

The set Key Worker group will cease after 30.6.20. Thank you to all the staff who have managed this important group since March 2020.

The children and adults will stay in their groups throughout the day. It is important that parents drop off and pick up at the correct times to avoid congestion and crossover with limited waiting. Only one adult should drop off your child to school and to always be aware of social distancing with the 2 metre rule at all times in the playground while walking to and from the class. Children should not be running ahead of any of the adults at any time. The climbing frame and adventure playgrounds are completely out of bounds at all times.

The Year 2 and Year 3 pupils will eat in their class areas before they go home each day. Year 2 pupils will be provided with a packed lunch and where possible some hot food will be served too. We kindly ask our Year 3 pupils to bring in a packed lunch and drink. If Year 3 pupils would like a paid school packed lunch, please notify the school office before July. The children will have their own seating places and will be allocated their own resources to use for the rest of the term.

They will not need to bring anything to school except for their water bottle (and packed lunch for Year 3 pupils). School uniform is required. The times for all the classes have been staggered deliberately to avoid too much congestion and we understand that parents with siblings may have to either collect a bit earlier for one of the siblings or wait in the playground for a short while. Apologies for any inconvenience but these timings allow us to hold all our classes from Reception to Year 3 as safely as possible. We will be as flexible and accommodating as possible but it is important that the teachers are ready and the classrooms have been thoroughly cleaned.

Our Community Room is the Welfare room for anyone that is feeling unwell. Every morning our staff and pupils will have their temperatures taken to ensure everyone is as healthy as possible. In these difficult times we will be minimising any risks and if anyone has a suspected cold, virus or temperature they should not attend school at all and be off until they are healthy to return.

Please ensure all rules and guidelines are followed on the school site at all times. If you need to send a message to the teacher please do so via telephone 0208 361 1881 or email the office.

office@ashmoleprimary.org Due to the current climate, parents will not be allowed into any of the class areas or the building to further minimise any risk. If the teacher needs to speak to a parent they will telephone or book an appointment for a chat. Thank you for your understanding during these tough times.

I can also confirm that Active London will be hosting our Holiday Club throughout July and August – starting on Monday 20th July from 9am until 4pm. The Holiday Club will not be government funded and will be held privately at a cost of £28 a day. A flyer will go out today in regards to this new club. The club will have access to the hall, classrooms and the outside playgrounds. We hope to see all our children back in their new classes in September and I will update everyone in regards to our plans. The publication of the new classes for September and our staffing arrangements and new appointments will be emailed out to all our parents at the beginning of July.

Thank you so much for all your support.

Best wishes.

Mr Tofallis

Head Teacher

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