Ashmole Primary School

Prospectus 2026



Ashmole Primary School

A member of Ashmole Trust

Excellence, Aspiration and Care in Partnership

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Ashmole Primary School

A member of Ashmole Trust

Ashmole Primary School
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CEO
Mr T Sullivan

Executive Head Teacher
Mr C Tofallis

Chair of Ashmole Primary Local Governing Committee
Mrs T Sergides

Head of School
Mrs E Costas

Ashmole Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The information contained in this Prospectus was correct at the time of publication. The school reserves the right to make changes in the best interest of maintaining high standards.



Welcome to our School

Ashmole Trust was formed in 2015, building upon the success of Ashmole Academy and its tradition of outstanding school performance. The Trust follows the motto ‘Excellence, Aspiration and Care in Partnership’ and seeks to achieve this in all that it does. The Trust sets the highest ambitions for its work, creating a learning environment in its schools which is second to none. The Trust provides the highest school attainment for all its pupils, whatever their age. Happiness, safety and a strong sense of community prevail.

The Trust provides the highest quality of service to the community and to its parents and carers, working in partnership so that jointly, the greatest success and benefit can come to the pupils that attend the Trust’s schools. Academic success is not the sole purpose of the Trust. It seeks to provide excellence in Music, in Sport, in the Arts and in every field of activity that a school should provide. It is also about developing the qualities that are so desirable in any young person today. The school actively develops qualities such as self-reliance, courtesy, respect, initiative, citizenship and determination. These qualities will carry pupils through their schooling into higher education and beyond. In pursuit of excellence, the Trust provides outstanding teaching and the highest quality facilities. The Trust delivers optimum conditions and training for all staff to provide the very best standard of teaching and learning for all pupils who attend its schools.

Vision

“At Ashmole Primary School we want all children to enjoy school and have a love of learning. We encourage them to persevere, to have self-belief and the determination to succeed in all they do in order to be the best that they can be.”

Dear Parents and Carers

Welcome to Ashmole Primary. I am very pleased that you are interested in our primary school and the education we provide. As part of the Ashmole Trust, we share the same vision and determination to provide the very best standards in education. We are a forward-looking school that is committed to providing the highest standards of educational achievement in an environment rich in its facilities and educational opportunities, where young children are safe, happy and enjoy their time at school with us.

We highly value a close and positive partnership with parents and carers and understand how this can make such a difference to the success and happiness of young children.

I thank you for considering Ashmole Primary for your child and look forward to meeting those of you who choose to come to Ashmole Primary next September.

Chris Tofallis | Executive Head Teacher

“Ashmole Primary School... is an outstanding school.”

OFSTED





> **Leaders, governors and staff share an ambitious vision for every child and pupil to excel in their education, and to enjoy learning.**
>
> OFSTED

Ashmole Trust Vision

The Trust has a tradition of excellence, in partnership with its pupils, teachers, schools and communities, encapsulated in its motto:

“Excellence, Aspiration and Care in Partnership”

It has the highest expectations of all involved with its schools.
Its vision is to be a centre for excellence, creating a lifelong love of learning among all children and helping them discover and develop their own strengths and potential. The Trust will fulfil its vision through:

Excellence

Provide an outstanding academic, creative and sporting education with children at its heart, built on excellence in teaching and warm, positive relationships with pupils and their families. Value effort, success, achievement and good mental health and tackle underachievement through support and effective interaction. Enrich curriculum subjects with cultural, creative and competitive opportunities to inspire and motivate pupils, enhancing their educational experiences.

Aspiration

Foster qualities of hard work, resilience, determination, initiative, respect and personal and social responsibility among all pupils. Ensure pupils understand British values including democracy, the rule of law and tolerance of those of different faiths, beliefs and abilities.

Care

Create a welcoming, inclusive, caring environment in which pupils can develop, ensuring excellent pastoral and individual support. Offer inspiring leadership, career opportunities, high-quality training and development to staff, enabling them to grow professionally and provide outstanding safeguarding and teaching to our pupils.

Partnership

Commit to using its strong leadership structure and educational expertise to take on new schools without impacting on the quality of its existing schools. Develop sustainable partnerships with communities and businesses and constructive relationships with neighbouring schools to maximise opportunities for children and staff.

Ashmole Primary provides:

- Outstanding standards of educational achievement.
- Innovative and creative approaches to primary education, especially taking advantage of the links with Ashmole Academy.
- A special emphasis on teaching of English, Mathematics and Science, but also Spanish, Music and PE.
- A well-balanced curriculum that develops the enquiring minds and talents of all pupils.
- High-quality staff development where all are encouraged and actively supported in their professional life.
- Priority places at Ashmole Academy to all our primary school children at transfer to secondary education.

Safeguarding statement

Ashmole Primary is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The health and safety of all children is paramount. As a school, we will take all reasonable action to ensure the safety and wellbeing of our pupils. In cases where the school has reason to be concerned that a child may be subject to ill treatment, neglect or other forms of abuse, staff must follow the school's Safeguarding Policy, which is in line with the DfE Keeping Children Safe in Education, and inform the Children's Social Care Services of their concerns.



> I am impressed with the progress my child has made in Reading, Writing and Maths. They have learnt so many new skills and have matured so much.
>
> PARENT

> The school's work to promote pupils' personal development and welfare is outstanding. The behaviour of pupils is outstanding.
>
> OFSTED

> Excellence, Aspiration and Care.
>
> SCHOOL MOTTO

Working with Parents and Carers

Parents and carers are welcomed and valued at Ashmole Primary. We work in partnership to develop mutual support, encouragement and consultation as we believe that a child will work more successfully when home and school share the same aims.

The Executive Head Teacher and Senior Leaders are available to discuss any issues with regard to your child or the school in general. Parents are always welcome to talk to class teachers.

Attendance

Regular and punctual attendance is extremely important in order for your child to gain full benefit from all the experiences at Ashmole Primary School. However, if your child is unwell we ask that you telephone the school before 8:50am on the first day of absence to explain the reason. A letter confirming this should be sent with your child when they return to school. The school will not authorise holidays in term time.

Welfare

We have qualified first aiders and a Welfare Officer who act as the first point of contact for any pupil who requires medical attention during the school day.

Uniform requirements for all pupils

Ashmole Primary is a uniform-wearing school. Uniform will be available to be purchased from the school uniform shop. Please visit our website for further details.

School uniform

- Navy school sweatshirt or navy school cardigan with school logo
- White school polo shirt
- Grey trousers or grey pinafore dress/skirt
- Grey shorts or school dress (summer optional)
- Black shoes
- Black/navy or blue coat
- Grey socks / grey tights or white socks
- A school book bag (KS1)
- A school rucksack (KS2)

PE

- White school T-shirt
- Navy shorts
- Plimsolls/Trainers
- Navy blue winter tracksuit bottoms (optional)

All clothing must be clearly labelled with your child's name. No nail varnish.

All PE clothing must be in a named PE bag.

For reasons of safety and security, the only acceptable items of jewellery are:

- A wristwatch.
- A small religious token worn inside the polo shirt.
- A small flat plain silver/gold stud in pierced ears (1 per ear).

Behaviour

We aim to create a secure, calm and caring environment in which all children can thrive. Everyone has the right to feel happy and secure at Ashmole Primary. The ethos of the school is founded on the relationships of all who work and learn here.

We regard all adults as role models and have high expectations of the children's behaviour. We expect all members of the school to treat each other with respect. Children, parents, carers and staff must have a clear understanding of what is unacceptable and know that this will be dealt with in a consistent manner. We aim to work in partnership and hope that parents/ carers recognise this shared responsibility.

Homework

All children will be given work to do at home in order to practise aspects of their learning. The amount of homework will increase as your child progresses through the school. It is important for parents/carers to encourage children to regularly read at home, preferably every day.

Extracurricular activities

These include a Breakfast Club, After School Club, various Sports and Language Clubs.

> This is a standout school.
>
> VISITOR



> Early Years provision is outstanding.
>
> OFSTED

> I have been so impressed by the efforts of teachers and staff. The opportunities Ashmole gives for parent involvement are so appreciated and adds to the strong community feel.
>
> PARENT

> The passion and drive to be outstanding is evident.
>
> VISITOR

> Pupils love coming to school and rarely miss a day.
>
> OFSTED



The Curriculum

Ashmole Primary provides a broad, balanced and creative curriculum, compliant with the National Curriculum. A wide range of subjects are taught, focusing on the development of knowledge, understanding and skills, with a strong emphasis on the core subjects of English, Mathematics and Science and designed to ensure that pupils of all abilities excel. A curriculum where pupils develop knowledge, understanding and skills through the teaching of English, Mathematics, Science, Computing, RE, PSHE, Geography, History, Music, Art, Design & Technology, Spanish and Physical Education is taught, where relevant links are made between subjects. There are daily lessons in English and Mathematics. The use of Computing is incorporated across the curriculum and the whole school curriculum is underpinned by social, moral, spiritual and cultural education, with a values-based and inclusive approach. There are high expectations for the behaviour and safety of the pupils at Ashmole Primary.

The highest emphasis is placed on the acquisition of the key skills of reading, writing and oral communication in Literacy, which is evidenced through pupils' work across all curriculum areas. In addition, the teaching of Mathematics focuses on age-appropriate mathematical knowledge as a starting point, with high expectations for a level of mastery in each year group and an application of mathematical skills across the curriculum.

The Early Years Foundation Stage (Reception) follows the EYFS curriculum with a planned transition into Year 1 where pupils progress onto the National Curriculum. The work children undertake is planned by the class teacher according to the school schemes of work that is prepared by subject leaders. Pupils are provided with a curriculum that enables them to gain the essential knowledge they need to become educated citizens. There is a daily act of collective worship.

Throughout the school specialist subject teaching is provided, particularly in those areas which may be less well taught by non-specialists: for example, PE, Music and Spanish. Spanish has been chosen as the main language to teach at Ashmole Primary. Pupils are exposed to the teaching of Spanish from the Early Years through weekly short lessons with more extended lessons as they move through the school in preparation for secondary. The mastering of Spanish provides a good basis to learn other languages later.

Ashmole Primary has excellent grounds for sporting use and the development of sporting talent. Sports coaches and trained teachers work with the Primary School from Reception, teaching lessons and running after-school clubs. The school has access to the sporting facilities of the Academy and can become the Primary School sporting hub for all the schools in the area which may lack those facilities. The Primary School encourages pupils to develop their skills in music through whole class instrumental lessons taught by a music specialist and individual peripatetic music lessons.



Admissions

Ashmole Primary School is a Primary Free School located in the London Borough of Barnet which caters for children aged between 4 and 11 years. Our full Admissions Policy is available on our school website www.ashmoleprimary.org

The school admits 60 children in Reception each September.

Children with an Education, Health and Care Plan

There are separate statutory procedures in place which govern the admission of children with special educational needs ("SEN") for whom an Education, Health and Care plan ("EHC plan" or "EHCP") has been issued by their Local Authority. This means that the parents of children who have an EHC plan should not apply for admission to the School under this Admission Policy. If parents have a preference for the School to be named as the provider in their child's EHC plan, the Local Authority needs to be made aware of this so that they can consider whether the school is suitable in consultation with the child's parents and the school.

> **Ashmole provides my child with excellent care and brilliant teaching.**
>
> PARENT

Oversubscription criteria

Where more applications are received than there are places available, the available places will be allocated in the following order of priority:

01. Looked After and Previously Looked After Children

Looked after and previously looked after children will be allocated places under this category by reference to the proximity of the child's home address to the School, with those living nearer receiving higher priority.

A "looked after child" is a child who is in the care of the local authority, or is being provided with accommodation by a local authority in the exercise of its social services functions at the time of application.

A "previously looked after child" is a child who was in public care, but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order immediately after being in public care as well as those children who appear (to the Local Governing Committee) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

02. Children with a Sibling at Ashmole Primary School

Children who will have a sibling at Ashmole Primary School at the date of application will be allocated places under this category by reference to the proximity of the child's home address to the School, with those living nearer receiving higher priority.

03. Children of Employees of Ashmole Trust

Children with a parent who has been employed by Ashmole Trust, excluding employees on a casual contract, for a period of at least two years at the application deadline, whether based at Ashmole Primary School or the Trust's secondary academy, Ashmole Academy, or who were recruited to fill a vacant post for which there was a demonstrable skill shortage, will be allocated places under this category by reference to the proximity of the child's home address to the School, with those living nearer receiving higher priority.

04. All Other Children

Children who do not fall into any of the categories above will be allocated places under this category by reference to the proximity of the child's home address to the School, with those living nearer receiving higher priority.

05. Distance Measuring

The distance between the child's home address and the School will be measured in a straight line between the address point for the child's home, supplied by Ordnance Survey, to the school's main gate using the Council's computerised geographical information system.

Tie breaker

Where two applications cannot otherwise be separated because the distance from the child's home address to the School is equal, the order in which places will be allocated will be determined by random lottery in the presence of a person who is independent of the School and the Local Authority.

Twins and children of a multiple birth

Where a child who is a twin or a child of a multiple birth has failed to achieve a place in the usual way but their twin or at least one of their siblings of a multiple birth has achieved a place in the usual way, those children will be admitted to the School above the PAN for that year group.

Applications for admission in the normal admission round

Applications for admission to Reception Year in September must be made to the Local Authority by completing their Common Application Form ("CAF") which is accessible via the Local Authority's admissions page on its website.

Failure to submit the CAF by the application deadline will result in the application being dealt with as a late application, which means that it will be accepted but will not be considered until all applications received on or before the application deadline have been considered, which will substantially reduce the chance of achieving a place.

Age on admission to Reception Year

All children are entitled to a full-time place in Reception Year at a primary school from the September following their fourth birthday. Children do not, however, reach compulsory school age until the first of three prescribed dates after their fifth birthday. These prescribed dates are 31 December, 31 March and 31 August.

Deferred entry and part-time attendance

Parents who have achieved a place for their child in Reception Year at the School can then choose to defer their child's start date until they have reached compulsory school age (i.e. on one of the three prescribed dates stated above) and still retain their child's place in Reception Year at the School.

Parents of "summer born children" can choose to delay their child starting school for a whole school year. Please see full policy for further details.

Parents may also choose to send their child to school part-time until they reach compulsory school age (i.e. on one of the three prescribed dates stated above).

Delayed Entry for "Summer born children"

Parents of children born between 1 April and 31 August (known as "summer born children") have the following options in relation to their child:

1. To start school full-time in Reception Year in the September following their fourth birthday in the usual way; or

2. To retain the place they have achieved for their child in Reception Year and decide that their child will start school later in the school year (i.e. deferred entry) and/or attend part-time, as set out above; or

3. To lose any place achieved for their child in Reception Year and delay (rather than defer) their child starting school for one whole school year (i.e. until the following September). Please see full policy for further details.



Applications for admission outside normal age group

All parents have a right to apply for their child to be admitted to a year group above or below their child's normal year group, however it is for the admission authority for each school to decide whether to agree to this or not. Parents do not have an absolute right to decide that their child will be educated outside their normal age group.

In order to apply, parents must complete a separate application form (called an Application for Admission Outside Normal Age Group form, which is available for download via the School's website) and submit it to the Local Governing Committee of the School and must include supporting documentation. Applications should be submitted as early as possible so that all options are kept open before deadlines pass, as an application for admission will also have to be made at some stage.

On receipt of a completed application form and any supporting documentation, the Local Governing Committee will need to decide whether to agree or refuse the application. This decision will be made on the basis of the circumstances of each case and in the best interests of the child concerned. The factors the Local Governing Committee will consider include the following:

The parent's views; the Head Teacher's views; information about the child's academic, social and emotional development; where relevant, the child's medical history and the views of their medical professionals; whether the child has previously been educated or attended a nursery outside their normal age group; whether the child may naturally have fallen into a lower age group if not for being born prematurely. Please see full policy for further details.

In-year admission and applications to other year groups

The School participates in the Local Authority's coordinated scheme for in-year admission and admission to year groups other than Reception Year. These applications must be made to the Local Authority, rather than the School. Further information about this, including the relevant application form, is accessible via the Local Authority's admissions page on its website.

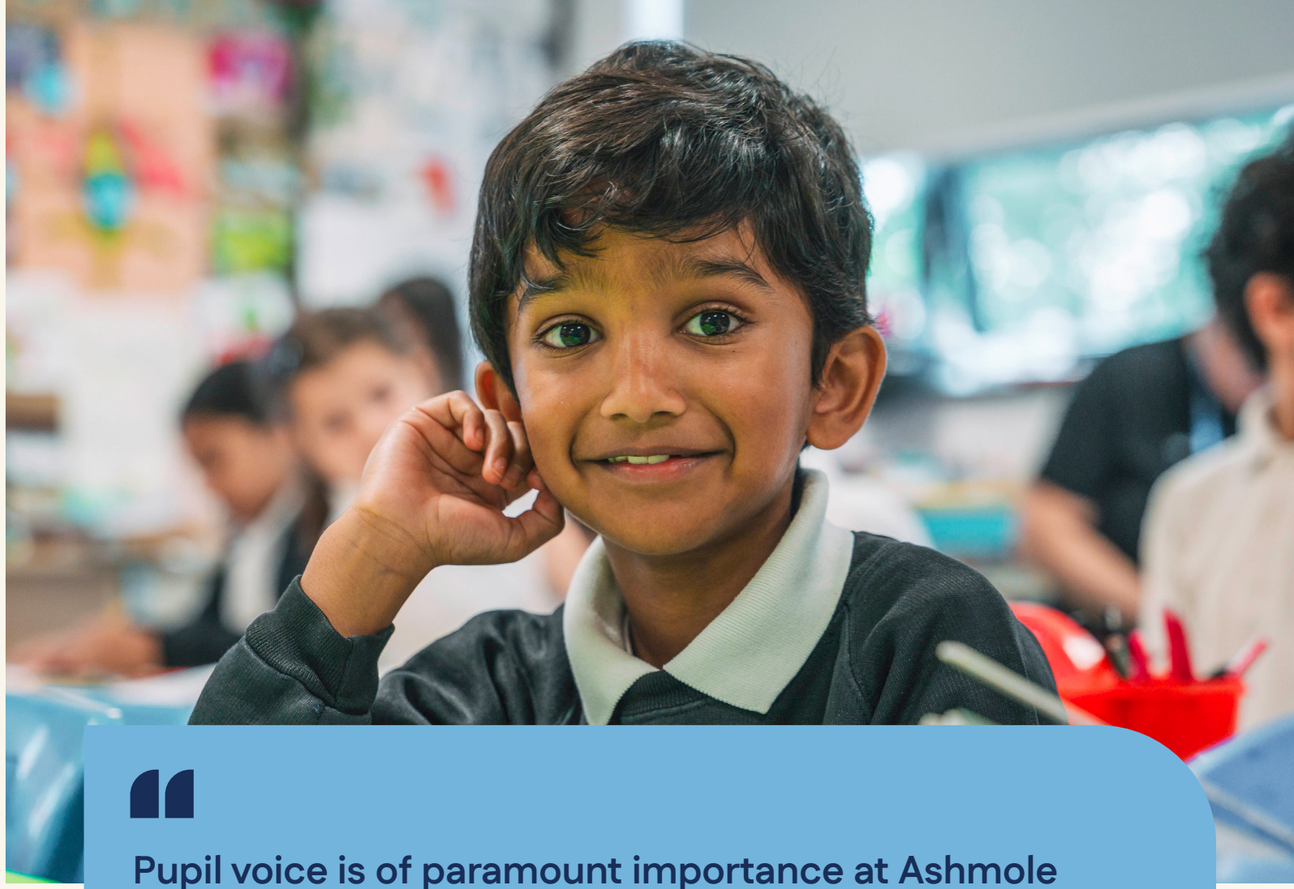
Admission timetable

The deadline for applications for admission to Reception Year in the normal admission round is on or around 15th January. Late applications will be accepted but will not be considered until after all of the applications received on or before the application deadline have been processed, substantially reducing the chance of achieving a place.

National Offer Day for places in Reception Year in the normal admission round is on or around 16th April. On that date, parents will be notified whether their application for admission has been successful or not. Where an application is unsuccessful, the reason for this will be confirmed in the notification letter.

Admission appeals

Parents have a statutory right of appeal against the refusal of a place which will be heard before an independent panel. Full details about the statutory right of appeal, including how and when the request for an appeal must be lodged, will be confirmed in the notification letter sent to parents on National Offer Day.



> **Pupil voice is of paramount importance at Ashmole Primary School. We encourage children to share their views and they support the school through our School Council, Eco Warrior group, Play Buddies, Healthy Eating and Travel Ambassadors. The eldest pupils in our school are given the opportunity to take on the role of Head Boy and Girl."**
>
> PARENT

> **There is lots of excellence across the school.**
>
> VISITOR

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